

# Fix the Top Ten Fire Code Violations at Your Property

This flyer identifies the top 10 Deficiencies found during fire inspections. Please review this checklist and correct any potential deficiencies, this will help make your building safer year-round for you and your tenants.

If you have questions please don't hesitate to call the Valley Regional Fire Authority Fire Marshal's Office at 253-288-5870 or visit the Fire Marshal section of our website at [www.vrfa.org](http://www.vrfa.org).

Valley Regional Fire  
Authority  
Fire Marshal's Office  
2905 C Street SW  
Auburn, WA 98001  
253-288-5870  
Fax: 253-288-5970

Valley Regional Fire  
Authority  
Administration  
1101 D Street NE  
Auburn, WA 98002  
253-288-5800  
Fax: 253-288-5900



## Top Ten Fire Code Violations

- **Street address** must be clearly marked and visible (in contrasting color) from the street fronting the property.
- **Fire hydrants** located on your property must be visible and accessible at all times, with 5 feet of clearance on all sides and no parking within 10 feet.
- **Exit doors** must open easily from the inside. Locking mechanisms on doors shall not require special knowledge or keys. The only exception is a main storefront door with a sign above that reads, "This door to remain unlocked when building is occupied."
- **Aisles, walkways, stairways, and paths** leading to exits must be clear of storage and obstructions.
- **Emergency lights and exit signs** (that are lighted from within) must work properly and function in both normal and emergency power modes. Lighted exit signs must be lit at all times.
- **Electrical outlets, junction boxes, and circuit breaker panels** must be covered, and outlets and junction boxes must have the appropriate cover plate.
- **Electrical extension cords** cannot be used as a substitute for permanent wiring. Extension cords are only approved for "temporary use" (operating a vacuum cleaner, powering a tool while making a repair, etc.). Multi-outlet power strips, with built-in circuit breakers may be used to protect computers and related equipment.
- **Fire extinguishers** must be visible, readily accessible, and serviced every 12 months. For information on servicing, visit our website at [www.vrfa.org](http://www.vrfa.org) and click on the Fire Marshal's Office tab or call the Fire Marshal's Office at 253-288-5870.
- **Fire sprinkler systems** must be serviced and tested every 12 months by a licensed fire protection contractor.
- **Fire suppression systems for commercial cooking operations** (hood systems) must be serviced and tested every 6 months by a licensed fire protection contractor.

