



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
September 10, 2019**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:45 p.m., at the VRFA Headquarters, located at 1101 D Street NE, Auburn, Washington.

A. Flag Salute

Chair Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Vice-Chair Dave Hill, Member Nancy Backus, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member Bill Pelozza and Member Pro-Tem Katie Garberding.

Member David Storaasli excused.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Board Louise Bartol and Legal Counsel Joe Quinn.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There were no public hearings.

B. Audience Participation

This is the place on the Agenda where the public is invited to speak to the Governance Board on any issue. Those wishing to speak are reminded to sign in on the form provided.

Bob Zimmerman addressed the Board of Governance regarding a letter he had sent expressing concerns of a propane tank installed on his neighbor's property, and the responses he has received from the VRFA, City of Auburn, and South King Fire & Rescue.

C. Update from IAFF Local #1352

Reed Astley, IAFF Local #1352 President stated he did not have an update however wanted to make himself available should the Board have any questions.

D. Correspondence

There was no correspondence for the Boards consideration.

III. BOARD COMMITTEE REPORTS**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll for approval by the Board. In addition, they recommend that the Board of Governance approve the Interlocal Agreement with King County, Interlocal Agreement with South King Fire & Rescue and VRFA Policy #2201.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

Member Garberding expressed concerns about call response time recently encountered when requesting aid to his home and the affect a train going through town had on the response time.

Chair Guier inquired if a study of response time and station placement has been conducted. Chief Swearingen provided an update on the data we currently gather and reports available.

Chair Guier expressed appreciation to the VRFA on behalf of the residents of Rainier Vista for the presentation that was recently given to their residents on fire safety in a multi-housing environment.

Member Backus stated that during Auburn's National Night Out in August that they, as well as the community members, always enjoy Valley Regional Fire Authority attendance at those events.

Member DaCorsi recently witnessed the total disregard from drivers when our firefighters were responding to a call with lights and sirens. He applauded the watchful eye of our crewmember in avoiding a potential accident.

V. STAFF REPORTS

A. Administration

Chief Swearingen provided the following update:

- Incident involving a passing vehicle which collided with one of our fire engines that was protecting the scene for a previous accident, and the risks our firefighters face on a regular basis.
- Preparing for our four day accreditation workshop where the Strategic Plan will be developed.
- Entry level firefighters recruits initial interviews will take place this week.
- Meeting with area Fire Chiefs to discuss potentially hiring a planning consultant to look at the fire service delivery in the entire South County holistically, and then address how we can plan together to ensure there are not redundancies and to maximize the resources we have out there.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the August 13, 2019 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 208078 through 208125 in the amount of \$367,034.07, and electronic payments in the amount of \$9,350.00, totaling \$376,384.07, dated September 11, 2019 were reviewed.

2. Payroll

Payroll check numbers 201003 and 99597 through 99599 in the amount of \$16,438.03, and electronic deposit transmissions in the amount of \$1,618,647.27 for a grand total of \$1,635,085.30 for the period covering August 1, 2019 to August 31, 2019 were reviewed.

There being no questions or discussion Vice-Chair Hill moved and Member Backus seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 9-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS**A. King County Interlocal Agreement**

Chief Swearingen stated this Interlocal Agreement with King county allows for King County to pay the VRFA for providing EMS and fire protection services to county personnel and county owned buildings and equipment.

There being no further discussion or questions, Vice-Chair Hill moved and Member Backus seconded to approve the Interlocal Agreement.

MOTION CARRIED UNANIMOUSLY 9-0**B. South King Fire & Rescue Emergency Mgmt Coord ILA**

Chief Swearingen stated that this Interlocal Agreement with South King Fire & Rescue is for the continuation of the sharing of an Emergency Management Coordinator. This agreement has an evergreen clause allowing for the automatic renewal unless otherwise terminated.

There being no further questions or discussion, Vice-Chair Hill moved and Member Backus seconded to approve the Interlocal Agreement with South King Fire & Rescue.

MOTION CARRIED UNANIMOUSLY 9-0**C. Policy #2201 Unemployment Compensation**

CFO Horaski stated that this policy formalizes our current practice with regard to unemployment insurance. The VRFA participates with the State as a reimbursable employer. At the recommendation of the State Auditor we have put our practice into policy.

Vice-Chair Hill moved and Member Backus seconded to approve Policy 2201. There being no further questions or discussion:

MOTION CARRIED UNANIMOUSLY 9-0**D. Adoption of Special Meetings Calendar**

Chair Guier stated that the Fire Chief has requested the Board establish Special Meetings for the purpose of discussion and adoption of the proposed 2020 Budgets.

Chief Swearingen stated that he is requesting the Board adopt the following special meetings:

Special Finance Committee Meeting on Tuesday, October 1, 2019, at 5 p.m., at the Valley Regional Fire Authority Headquarters Station 31 to review the proposed budget.

Special Board of Governance Meeting on Tuesday, October 29, 2019 at 5 p.m., at the Valley Regional Fire Authority Headquarters Station 31 to review and discuss the preliminary 2020 budgets.

Special Board of Governance Meeting on Wednesday, November 13th at 5 p.m. at the Valley Regional Fire Authority Headquarters Station 31 to adopt the 2020 property tax levy, 2020 FBC and 2020 budgets.

There being no further discussion or questions Vice-Chair Hill moved and Member Backus seconded to adopt the Special Meetings as requested.

MOTION CARRIED UNANIMOUSLY 9-0

X. INFORMATION/DISCUSSION

There was no information/discussion.

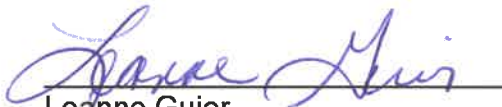
XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 5:58 p.m.

Dated this 26 day of October, 2019.



Leanne Guier
Chair



Louise Bartol
Clerk of the Board