



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
November 12, 2019**

MINUTES

I. CALL TO ORDER

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included: Chair Lynda Osborn, Vice-Chair Nancy Backus and Member David Storaasli.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Committee Louise Bartol and Eric Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

1. Minutes of the October 8, 2019 Regular Meeting were reviewed.

There being no discussion or questions, Vice-Chair Backus moved and Member Storaasli seconded to approve the Minutes of the October 8, 2019 Regular meeting.

MOTION CARRIED UNANIMOUSLY 3-0

IV. CONSENT ITEMS

A. Vouchers

1. **Claims**

Check numbers 208200 through 208283 in the amount of \$285,477.51, and electronic payments in the amount of \$9,900.00, totaling \$295,377.51, dated November 12, 2019 were reviewed.

Based on a question by the Committee the following explanation was provided:

Page 1, Across the Street Productions. Annual renewal costs for Blue Card Command training which is attended by all incident commanders for incident command communication.

2. Payroll

Payroll check numbers 99603 through 99606 in the amount of \$15,614.95, and electronic deposit transmissions in the amount of \$1,811,337.62 for a grand total of \$1,826,952.57 for the period covering October 1, 2019 to October 31, 2019 were reviewed.

There being no further discussion or questions regarding Claims or Payroll, Vice-Chair Backus moved and Member Storaasli seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3-0

V. RESOLUTIONS & MOTIONS

A. 2020 King County Fire District #31 Interlocal Agreement

Chief Swearingen stated that the 2020 KC Fire District #31 Interlocal Agreement is the annual agreement and is exactly the same as previous years with the exception of date of service.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to recommend approval of the KC Fire District #31 ILA by the Board of Governance.

MOTION CARRIED UNANIMOUSLY 3-0

B. 2020 VRFA Fee Schedule

Deputy Chief Larberg stated that the 2020 Fee Schedule reflects a 1.7% CPI increase in all of the costs associated with our services, and made note of 3 additions/modifications to the Fee Schedule.

There being no further questions or discussion, Vice-Chair Backus moved and Member Storaasli seconded to recommend approval by the Board of Governance the 2020 VRFA Fee Schedule.

MOTION CARRIED UNANIMOUSLY 3-0

C. Resolution No. 151

DC Larberg stated that Resolution No. 151 is a Resolution of the Governing Board of the Valley Regional Fire Authority declaring certain items of property as surplus and authorizing their disposal.

There being no questions or discussion Vice-Chair Backus moved and Member Storaasli seconded to move to the full Board of Governance Resolution No. 151 for consideration.

MOTION CARRIED UNANIMOUSLY 3-0

VI. INFORMATION/DISCUSSION

There was no information/discussions.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:04 p.m.

Dated this 10th day of December, 2019.



Lynda Osborn
Chair



Louise Bartol
Clerk of the Board