



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
December 10, 2019**

MINUTES

I. CALL TO ORDER

Chair Lynda Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included: Chair Lynda Osborn, Vice-Chair Nancy Backus and Member David Storaasli.

Staff members present included: Fire Chief/Administrator Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Chief Financial Officer Mark Horaski, Clerk of the Committee Louise Bartol and Eric Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the November 12, 2019 Regular Meeting were reviewed.

There being no discussion or questions, Vice-Chair Backus moved and Member Storaasli seconded to approve the Minutes of the November 12, 2019 Regular meeting.

MOTION CARRIED UNANIMOUSLY 3-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 206289 through 208360 in the amount of \$678,691.46, and electronic payments in the amount of \$1,333,200.00, totaling \$2,011,891.46, dated December 11, 2019 were reviewed.

2. Payroll

Payroll check numbers 99607 through 99609 in the amount of \$15,594.59, and electronic deposit transmissions in the amount of \$1,591,368.36 for a grand total of \$1,606,962.92 for the period covering November 1, 2019 to November 30, 2019 were reviewed.

There being no further discussion or questions regarding Claims or Payroll, Vice-Chair Backus moved and Member Storaasli seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3-0

V. RESOLUTIONS & MOTIONS

A. Resolution No. 155 2019 Budget Amendment

CFO Horaski stated that Resolution No. 155 is a Resolution for the Board to amend the 2019 general fund budget as it relates to the administrative cost paid to the State of Washington Health Care Authority and revenue received from the GEMT program.

Vice-Chair Backus moved and Member Storaasli seconded to forward to the full Board of Governance Resolution No. 155.

MOTION CARRIED UNANIMOUSLY 3-0

B. Resolution No. 156 Authorization for Special Election Prop

Chief Swearingen stated that Resolution No. 156 is a Resolution of the Board of Governance of King and Pierce County relating to regular property taxes, and providing for submission at a special election held on February 11, 2020, authorizing the VRFA to levy regular property taxes in excess of the limitations of chapter 84.55 RCW.

There being no questions Vice-Chair Backus moved and Member Storaasli seconded to forward to the full Board of Governance Resolution No. 156.

MOTION CARRIED UNANIMOUSLY 3-0

C. FF, Captain, etal Collective Bargaining Agreement

Chief Swearingen stated that we reached agreement with the members of IAFF Local #1352 representing the firefighters, deputy fire marshals, assistant fire marshals and captains. The Agreement is a three year agreement and an overview was provided.

Discussion ensued.

There being no further discussion or questions Vice-Chair Backus moved and Member Storaasli seconded to forward to the full Board of Governance for approval.

MOTION CARRIED UNANIMOUSLY 3-0

VI. INFORMATION/DISCUSSION

A. AWC Workers Compensation Retro Program

CFO Horaski expressed appreciation to HR Manager Borden for making us aware of this program and got us actively engaged in the program. The AWC Board has approved our participation in the Retro Pool which provides an opportunity to receive refunds over time when we underutilize L & I services. An explanation of the requirements and financial benefits of the program was provided.

B. 3rd Quarter Financial Update


CFO Horaski provided an overview of the 3rd quarter financial review as provided in the agenda packet

Discussion ensued.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:13 p.m.

Dated this 14 day of January, 2020.


Lynda Osborn
Chair


Louise Bartol
Clerk of the Board