

RESOLUTION NO. 161

A RESOLUTION OF THE GOVERNING BOARD OF THE VALLEY REGIONAL FIRE AUTHORITY ESTABLISHING PETTY CASH ACCOUNTS

WHEREAS, the Valley Regional Fire Authority (Authority) is a political subdivision of the State of Washington, created and established pursuant to Chapter 52.26 of the Revised Code of Washington (RCW); and

WHEREAS, the Valley Regional Fire Authority (VRFA) was established with administrative policies and ordinances, including petty cash, from the City of Auburn and the City of Auburn Fire Department; and

WHEREAS, in connection with the operations of the VRFA, the Board of Governance desires to update the establishment of petty cash accounts.

NOW THEREFORE, THE GOVERNING BOARD OF THE VALLEY REGIONAL FIRE AUTHORITY HEREBY RESOLVES AS FOLLOWS:

Section 1. A petty cash account with an authorized limit of \$250 is hereby established.

Section 2. The Chief Financial Officer shall appoint the custodian of the petty cash fund and shall adopt procedures including but not limited to defining limitations on the use of petty cash account and providing accounting and reporting procedures for operation and replenishment of the petty cash account.

Section 3. Administrative Authorization. The Fire Chief/Administrator of the Authority is hereby authorized to implement such administrative policies as may be necessary to carry out this directive.

Section 4. Effective Date. This Resolution shall be in full force and effect upon passage and signatures hereon.

DATED and SIGNED the 14 day of July 2020.

VALLEY REGIONAL FIRE AUTHORITY


LEANNE GUIER
Governing Board Chair

ATTEST:


Stefanie Harper
Clerk of the Board

APPROVED AS TO FORM:


Eric Quinn
Counsel for the Authority

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