



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD MEETING
1101 D Street NE
AUBURN, WASHINGTON
September 8, 2020**

MINUTES

I. CALL TO ORDER

Chair Leanne Guier called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Board Meeting to order at 5:55 p.m., via Videoconference.

A. Flag Salute

Chair Leanne Guier led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair Leanne Guier, Member Nancy Backus, Member Claude DaCorsi, Vice-Chair Dave Hill, Member Kerry Garberding (excused), Member Troy Linnell, Member Lynda Osborn, and Member Larry Brown (excused).

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Board Stefanie Harper and Joe Quinn, Legal Counsel.

C. Announcements, Proclamations, and Presentations

There were no announcements, proclamations or presentations.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no public hearing.

B. Audience Participation

Pursuant to Proclamation 20-28 Open Public Meetings Act, there was no audience participation. All correspondence were submitted prior to the meeting and provided to the Board

There were no correspondence submitted to the Board.

C. Update from IAFF Local #1352
There was no update from the IAFF Local #1352.

D. Correspondence
There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS

A. Finance Committee
Member Backus stated that the Finance Committee met this evening and recommends Claims and Payroll, Resolution 162 and MVF&R collective Service Agreement for approval by the Board.

IV. BOARD MEMBER REPORTS

At this time the Chair and Board Members may report on significant activities since the last regular meeting, inquire on matters of general fire authority business, or initiate investigation or action on a matter of concern.

There was no Board Member reports.

V. STAFF REPORTS

A. Administration
Chief Thompson updated members on the current Wildland deployments. Chief Thompson also updated members on the current situation with the Sumner Grade fire and our current fire risk in the VRFA service area.

Chief Swearingen updated members on the COVID testing site at GSA location. He stated firefighters from VRFA are working the site.

Chief Swearingen stated the Entry Level Firefighter Oral Board process just finished up and the VRFA invited 70 candidates to interview via a remote site setup at St. 33 and St. 31.

Chief Swearingen updated members on the status of the Captains Tactical test that was taking place this week at SKCFTC.

Chief Swearingen started the conversation around changing the date and time of Board meetings followed by CFO Horaski speaking on the affects having the meetings so early in the month has on Accounts Payable.

VI. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

Minutes of the August 11, 2020 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 208892 through 208941 in the amount of \$418,457.07, and electronic payments in the amount of \$8,800.00, totaling \$427,257.07, dated September 9, 2020.

2. Payroll

Payroll check numbers 99634 through 99635, in the amount of \$15,786.59, and electronic deposit transmissions, in the amount of \$1,639,087.89, for a grand total of \$1,654,856.48 for the period covering August 1, 2020 to August 31, 2020.

There being no questions or discussion Vice-Chair Hill moved and Member DaCorsi seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 6-0

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. NEW BUSINESS

There was no new business.

IX. RESOLUTIONS & MOTIONS

A. Resolution No. 162 – 2020 Budget Amendment

CFO Horaski stated that the budget amendment was due to our obligation to out vendor to pay for repairs to a VRFA engine that was hit while responding to a call on Highway 167. . Horaski stated the insurer issued proceeds directly to VRFA rather than the vendor that performed the repairs. Because the amount of the repair exceeds the Fire Chief's spending authority, this amendment allows us to pay the repair bill.

There being no further questions or discussion, Member Backus moved and Member DaCorsi seconded to approve.

MOTION CARRIED UNANIMOUSLY 6-0

B. MVF&R Collective Service Agreement

Chief Swearingen stated this agreement was for fire prevention services with Mountain View Fire and Rescue and allows for the VRFA to perform fire services for MVFR whitt they find and train fire prevention personnel within

their own organization. He indicated this contract is explicit that fire prevention duties in the VRFA service area will take precedence over any work done under contract with MVFR.

There being no further questions or discussion, Vice Chair Hill moved and Member Backus seconded to approve.

MOTION CARRIED UNANIMOUSLY 6-0

C. Adoption of Special Meetings Calendar

CFO Horaski presented the proposed dates for the 2021 Budget board meetings and public hearings.

There being no further questions or discussion, Member Backus moved and Member DaCorsi seconded to approve.

MOTION CARRIED UNANIMOUSLY 6-0

X. INFORMATION/DISCUSSION

There was no information/discussion.

XI. EXECUTIVE OR CLOSED SESSION

There was no need for an executive or closed session.

XII. ADJOURNMENT

There being no further business by the Board, the meeting was adjourned at 6:18 p.m.

Dated this 13th day of October, 2020.



Leanne Guier
Chair



Stefanie Harper
Clerk of the Board