



**VALLEY REGIONAL FIRE AUTHORITY
FINANCE COMMITTEE
1101 D Street NE
Auburn, Washington
September 8, 2020**

MINUTES

I. CALL TO ORDER, 5:05 P.M., VIA VIDEOCONFERENCE

Member Nancy Backus called the VRFA Finance Committee Regular Meeting to order at 5:05 p.m.

Members present included Member David Storaasli and Member Nancy Backus.

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Deputy Chief Bill Mack, Chief Financial Officer Mark Horaski, Clerk of the Committee Stefanie Harper and Joe Quinn, Legal Counsel.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

Minutes of the August 11, 2020 Regular Meeting were reviewed.

There being no questions or discussion, Member Storaasli moved and Member Backus seconded to approve the Minutes of the August 11, 2020 regular meeting.

MOTION CARRIED UNANIMOUSLY 2-0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 208892 through 208941, in the amount of \$418,457.07, and electronic payments, for \$8,800.00, totaling \$427,257.07, dated September 9, 2020.

2. Payroll

Payroll check numbers 99634 through 99635, in the amount of \$15,786.59, and electronic deposit transmissions, for \$1,639,087.89, for a grand total of \$1,654,856.48 for the period covering August 1, 2020 to August 31, 2020.

There being no further discussion or questions regarding Claims or Payroll, Member Storaasli moved and Member Backus seconded to approve the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2-0

V. RESOLUTIONS & MOTIONS

A. Resolution No. 162 – 2020 Budget Amendment

CFO Horaski stated that the budget amendment was due to our obligation to out vendor to pay for repairs to a VRFA engine that was hit while responding to a call on Highway 167. . Horaski stated the insurer issued proceeds directly to VRFA rather than the vendor that performed the repairs. Because the amount of the repair exceeds the Fire Chief's spending authority, this amendment allows us to pay the repair bill.

There being no questions or discussion, Member Storaasli moved to approve and Member Backus seconded to recommend the approval Resolution NO. 162 – 2020 Budget Amendment to the full board.

B. MVF&R Collective Service Agreement

Chief Swearingen stated this agreement was for fire prevention services with Mountain View Fire and Rescue and allows for the VRFA to perform fire services for MVFR while they find and train fire prevention personnel within their own organization. He indicated this contract is explicit that fire prevention duties in the VRFA service area will take precedence over any work done under contract with MVFR.

There being no questions or discussions, Member Storaasli moved to approve and member Backus seconded to recommend the approval of the MVF&R Collective Service Agreement to the full board.

MOTION CARRIED UNANIMOUSLY 2-0


VI. INFORMATION/DISCUSSION

There was no additional information or discussion.

VII. ADJOURNMENT.

There being no further business for the Committee, the meeting was adjourned at 5:09 p.m.

Dated this 13th day of October 2020.



Nancy Backus
Member



Stefanie Harper
Clerk of the Board

Finance Committee agendas and minutes are available to the public at the Valley Regional Fire Authority Headquarters Station located at 1101 D Street NE, Auburn, Washington, or at the VRFA website at www.vrfa.org. Complete agenda packets are available for review at the VRFA Headquarters Station.

**Denotes attachments included in Committee agenda packet*