



Valley Regional Fire Authority

Fire Marshal's Office
2905 C St SW
(253) 288-5870
Fax: (253) 288-5970
www.vrfa.org

REPORT OF IMPAIRED SYSTEM

For planned or emergency impairments to fire protection systems with a duration of more than 8 hours

SECTION 1: REPORTING PARTY'S INFORMATION	SECTION 2: BUILDING INFORMATION
Name of person reporting impairment: <hr/>	Building name: <hr/>
Phone number: _____ Email address: _____	Building address: <hr/>
Company name: <hr/>	Building owner or occupant: <hr/>
Today's date: <hr/>	Occupant's phone (if known): _____ Email address: _____ <hr/>

SECTION 3: IMPAIRED SYSTEM INFORMATION	
I am reporting a: <input type="checkbox"/> Planned Impairment <input type="checkbox"/> Emergency Impairment	
Nature of the impairment, specifically which system (fire alarm, sprinkler, etc.) and details on system locations or zones affected. <hr/> <hr/>	
Impairment began or will begin: Time: _____ Date: _____	System will be restored to service (estimated): Time: _____ Date: _____
Fire watch implemented? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Note: The VRFA will notify you if additional mitigations are necessary.</i>	
How did you or will you notify the building occupants? <hr/>	
Name of impairment coordinator:	Phone number: _____ Email address: _____
Name of person on site:	Phone number: _____ Email address: _____

INSTRUCTIONS FOR NOTIFYING THE VALLEY REGIONAL FIRE AUTHORITY

The Valley Regional Fire Authority must be notified immediately regarding any emergency impairment that is anticipated to last more than eight hours.

1. Email this form to the Valley Regional Fire Authority at Fire.marshall@vrfa.org.
2. Call the VRFA Fire Marshal's Office at (253) 288-5870 and leave a message.