



**VALLEY REGIONAL FIRE AUTHORITY
GOVERNANCE BOARD
1101 D Street NE
Auburn, Washington
July 13, 2021**

GOVERNANCE BOARD MEETING MINUTES

I. CALL TO ORDER

Chair David Hill called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:45 p.m.

A. Flag Salute

Chair Hill led those in attendance in the Pledge of Allegiance.

B. Roll Call

Chair David Hill, Vice-Chair Nancy Backus, Member Leanne Guier, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, and Member Larry Brown (on-line).

Staff members present included Fire Chief Brent Swearingen, Deputy Chief Dave Larberg, Deputy Chief Brad Thompson, Human Resources Manager Sarah Borden, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

C. Announcements, Proclamations, and Presentations

1. Deputy Chief Thompson presented to the Board, newly promoted Battalion Chief Steve Zehnder, Captain Jim Allenbaugh and Captain Eliason.

D. Appointments

There were no appointments.

E. Agenda Modifications

There were no agenda modifications.

II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE

A. Public Hearings

There was no public hearings.

B. Audience Participation

There was no audience participation.

C. Update from IAFF Local #1352

Vice President Jordan Gustafson of IAFF Local # 1352 spoke to the Board and congratulated the newly promoted BC and Captains. VP Gustafson provided an updated on the COVID vaccination site.

VP Gustafson provided an update on the Wildland deployments and updated with how many members we currently have out on deployment. He thanked the Board for their support with this program.

D. Correspondence

There was no correspondence for the Board's consideration.

III. BOARD COMMITTEE REPORTS

A. Finance Committee

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll, Valley Com Service Level Agreement and Dept. of Natural Resources ILA for approval by the Board.

IV. BOARD MEMBER REPORTS

Vice Chair Backus presented Chief Swearingen with a Career Achievement award on behalf of the Board of Governance. She thanked Chief Swearingen for his years of service and leadership and spoke on his tenure with the VRFA.

Chief Swearingen accepted the award with grace and thanked the Board for their continuing support.

V. STAFF REPORTS

A. Administration

Chief Swearingen provided an update to the Board on the busy month the VRFA has had. He provided an update on the 4th of July and other events within the Cities.

Chief Swearingen provided an update on the Wildland deployments and the Brush Rig that is deployed.

Chief also provided an update on the promotional process that are taking place as a result of his retirement.

He stated we are close to extending final offers to five Entry Level Firefighters. In addition, we had four graduate from the academy in June 2021.

VI. CONSENT ITMES

All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.

A. Minutes

1. Minutes of the June 8, 2021 Regular Meeting were reviewed.

B. Vouchers

1. Claims

Check numbers 209600 through 209666 in the amount of \$343,957.25, and electronic payments in the amount of \$10,450.00, totaling \$354,407.25, dated July 14, 2021.

2. Payroll

Payroll check numbers 99660 through 99662 in the amount of \$15,315.09, and electronic deposit transmissions in the amount of \$1,761,186.09 for a grand total of \$1,776,501.18 for the period covering June 1, 2021 to June 30, 2021.

There being no further discussion or questions Vice Chair Backus moved and Member Guier seconded the approval of the Minutes, Claims and Payroll as presented above.

MOTION CARRIED UNANIMOUSLY 9-0

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. NEW BUSINESS

There was no new business.

VII. RESOLUTIONS & MOTIONS

- A. Valley Com Service Level Agreement** – Chief Swearingen stated this is a listing of services and performance goals provided by Valley Com to the fire services in Zone Three. The document also identifies the mutual responsibilities of the parties. All fire agencies in Zone Three have identical service level agreements with Valley Com.

There being no further discussion or questions Vice Chair Backus moved and Member Guier seconded the approval of the Valley Com Service Level Agreement.

MOTION CARRIED UNANIMOUSLY 9-0

- B. Dept. of Natural Resources IIA** – Deputy Chief Thompson stated this interagency agreement replaces the current agreement between VRFA and the Dept. of Natural Resources. The current IIA is utilized to provide wildland fire event deployment and reimbursement for VRFA equipment and personnel. The new IIA also encompasses single resources assignments to non-fire incidents.

There being no further discussion or questions Vice Chair Backus moved and Member Guier seconded the approval of the Dept. of Natural Resources ILA.

MOTION CARRIED UNANIMOUSLY 9-0

VI. INFORMATION/DISCUSSION

There was no information and/or discussion.

VII. EXECUTIVE OR CLOSED SESSION


CFO Horaski requested an executive session with members of the Board to review the qualifications of an applicant for public employment as authorized by RCW 42.30.110(g). Anticipated that the executive session will last fifteen minutes and there will not be action at the conclusion.

Chair Hill convened the executive session at 6:20 pm with Board members. The executive session concluded at 6:35 pm and the Board returned to their regular meeting.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 6:38 p.m.

Dated this 10th day of August, 2021



David E. Hill
Chair



Stefanie Harper
Clerk of the Board