



**VALLEY REGIONAL FIRE AUTHORITY  
GOVERNANCE BOARD  
1101 D Street NE  
Auburn, Washington  
October 12, 2021**

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**GOVERNANCE BOARD MEETING MINUTES**

**I. CALL TO ORDER**

Vice Chair Nancy Backus called the Valley Regional Fire Authority (VRFA) Board of Governance Regular Meeting to order at 5:15 p.m.

**A. Flag Salute**

Vice Chair Backus led those in attendance in the Pledge of Allegiance.

**B. Roll Call**

Chair David Hill (Excused), Vice Chair Nancy Backus, Member Leanne Guier, Member Claude DaCorsi, Member Kerry Garberding, Member Troy Linnell, Member Lynda Osborn, Member David Storaasli, Member Larry Brown.

Staff members present included Chief Brad Thompson, Deputy Chief Dave Larberg, Deputy Chief Rick Olson, CFO Mark Horaski, Legal Counsel Eric Quinn, and Clerk of the Board Stefanie Harper.

**C. Announcements, Proclamations, and Presentations**

There were no announcements, proclamations, or presentations.

**D. Appointments**

There were no appointments.

**E. Agenda Modifications**

There were no agenda modifications.

**II. PUBLIC HEARINGS, CITIZEN INPUT, AND CORRESPONDENCE**

**A. Public Hearings**

There was no public hearings.

**B. Audience Participation**

There was no audience participation.

**C. Update from IAFF Local #1352**

IAFF Local #1352 Board Member Dan Sequist addressed the Board of Governance and indicated the Local was allowing VRFA employee Troy Kilcup to address the Board this evening on behalf of the members of VRFA who are facing termination due to the WA vaccine mandate.

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Capt. Kilcup addressed the Board and provided them with an overview of a 15-page document that had been sent to each Board members. Capt. Kilcup spoke on behalf of the 14 VRFA members who submitted vaccine exemption requests.

Discussion ensued.

**D. Correspondence**

1. Correspondence submitted at the September 14, 2021 Board of Governance Meeting were submitted to the Board of Governance.

**III. BOARD COMMITTEE REPORTS**

**A. Finance Committee**

Chair Osborn stated that the Finance Committee met this evening and recommends Claims and Payroll, Retirement Medical Benefit Adjustment and the Proposed 2022 Budget for approval by the Board.

**IV. BOARD MEMBER REPORTS**

Member Osborn thanked the VRFA for the help they have provided her family in the past months.

**V. STAFF REPORTS**

**A. Administration**

Chief Thompson provided an update to the Board on the site visit with the assessors from the Center of Public Safety Excellence as the final stage of the accreditation process. He indicated the assessors will finish this week and will notify us if we are moving to the National Board.

Chief Thompson provided additional information on the vaccine mandate and number of exemption requests. He stated we are still under discussion with those members who have submitted exemption requests.

Discussion ensued.

**VI. CONSENT ITMES**

*All matters listed on the Consent Agenda are considered by the Governance Board to be routine and may be approved by one motion.*

**A. Minutes**

1. Minutes of the August 10, 2021 Regular Meeting were reviewed.

**B. Vouchers**

**1. Claims**

Check numbers 209808 through 209882 in the amount of \$318,683.91, and electronic payments in the amount of \$10,450.00, totaling \$329,133.91, dated October 13, 2021.

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**2. Payroll**

Payroll check numbers 201149 through 201153 and 99668 through 99669 in the amount of \$21,583.14, and electronic deposit transmissions in the amount of \$2,016,813.61 for a grand total of \$2,038,396.75 for the period covering September 1, 2021 to September 30, 2021.

There being no further discussion or questions Member DaCorsi moved and Member Garberding seconded the approval of the Minutes, Claims and Payroll as presented above.

**MOTION CARRIED UNANIMOUSLY 8-0**

**V. UNFINISHED BUSINESS**

There was no unfinished business.

**VI. NEW BUSINESS**

There was no new business.

**VII. RESOLUTIONS & MOTIONS**

**A. Retirement Medical Benefit Adjustment**

Chief Thompson stated two VRFA employees have indicated their desire to retire due to the WA vaccination mandate and have elected to separate from service effective October 18. This proposal would allow only these two VRFA employees to be eligible for the RMB effective their retirement date. This is a one-time increase to the number of available slots spelled out in the VRFA Policy 2138 Retirement Medical Benefit due to the COVID-19 vaccine mandate as a condition of employment.

There being no further discussion or questions, Member Brown moved and Member Storassii seconded the adoption of the Retirement Medical Benefit Adjustment.

**MOTION CARRIED UNANIMOUSLY 8-0**

**VI. INFORMATION/DISCUSSION**

There was no information and/or discussion.

**VII. EXECUTIVE OR CLOSED SESSION**

There was no executive or closed session.

**VII. ADJOURNMENT**

There being no further business for the Committee, the meeting was adjourned at 5:50 p.m.

Dated this 11/15/21 day of November, 2021

PS  
Nancy Backus  
Vice - Chair

Stefanie Harper  
Clerk of the Board